

HOUSE BUILDING PERMIT

Permit Fee \$3,000.00

Road Fee \$5,000.00

Water Tap-In Fee \$3,600.00

Sewer Tap-In Fee \$12,600.00

(Note – All fees are due with submittal of permit application)

After receipt of Permit Fee, Road Fee, Water/Sewage Tap in Fees, and all required plans and information requested by CWL, the EEC or designated authority shall approve or disapprove this application within thirty (30) days after proper submittal. Water/Sewer connections will occur within 180 days after proper submittal. A Building Permit that is submitted without payment of all listed approved fees that are in place as of the date of application, and/or without all requested plans/information, will not be considered as a proper submittal and will be returned.

If a member rescinds his application within three days after submittal 100% of the fees will be refunded. If a member rescinds his application before approval and decides not to build, the full Water/Sewage Tap in Fee and Road Fee will be refunded along with 50% of Permit Fee. If a member decides not to build after approval, but before any building or ground disturbance only the full Water/Sewage Tap in Fees and Road Fee will be refunded as long as no damage occurred, water/sewage tap in was not started, nor any road work occurred. The Permit Fee will not be refunded. See ECC Manual for additional information including permit expiration criteria.

Plans and construction documents submitted for review and found to be incomplete and/or to contain violations of the building code will not be approved. As a result, a request will be issued for the construction documents to be revised and resubmitted. (If information is requested for inadequate plan submission the plans will be reviewed within (30) days after the revised plans or information requested has been received.)

BCH-3.4.8 Drawings shall be submitted on minimum 11"x17" size paper, smaller sizes will be rejected by the plan reviewer. Text smaller than 1/8" high will be rejected as too small by the reviewer. Site plan minimum 1" = 20. Wall section and details shall be minimum 1/4" = 1', other drawings, plans; elevation, etc. shall be minimum 1/8" = 1.

Refer to the Candlewood Lake Association Environmental Control Committee (ECC) Handbook for additional information.

The following inspections will be performed:

- Plan Review
- Verify erosion control in place
- Pre-build meeting
- Footer
- Foundation
- Slab /Radon
- Rough gas
- Rough HVAC
- Rough framing/fireplace
- Insulation
- Final HVAC
- Final occupancy

Revised: 07/24/2022

- A certificate of completion/compliance with all applicable codes shall be completed by a licensed electrical and plumbing contractor and signed by the homeowner, builder and contractor prior to Occupancy.

Items needed to be submitted with this permit, permit fee, and damage retainer:

- Site plan: Site plans shall be prepared by and bear the seal of a registered surveyor. (See site plan requirements)
- House Plans (See building plan requirements)
- Engineer stamped/approved truss layout and design BCH-304.10.7
- Survey (within one year of this permit)
- Color Samples – BCH 209 ECC requires that color/material samples be submitted for Siding, roof, trim, gutters, soffit, fascia, shutters, and all exterior surfaces before a building permit will be granted.
- Certificate of liability insurance for all builders (general contractors)

Vendors or installers of factory-built units (prefabricated) shall post a \$10,000.00 performance bond naming the Candlewood Lake Association and the purchaser as beneficiaries. Said bond will be released upon the completion of construction and the issuance of the occupancy permit.

Members, or their designated representative, for non-prefabricated homes will be required to post a \$5,000.00 road fee.

By signing below, you realize that you must adhere to the rules listed above and all rules set forth in the Candlewood, ECC Building Codes and Permit Handbook.

Property Owners Name (print)	Property Owner Signature
Phone	email
Unit and Lot	Date Submitted
Phone Number	

Amount Paid: _____ Received By: _____
 Date: _____

- Items required by ECC:
- Plat Map
 - House plans (2 copies) Engineered truss plan/design
 - Liability insurance for all builders
 - Survey (within one year of this permit)
 - Color Samples – roof, sidings, trim, gutters, soffit, fascia, shutters, and all exterior surfaces

Approved By:
 ECC Members Signature: signatures required on the Building Permit form (legal size form)
 _____ Date: _____
 _____ Date: _____

Inspector's Signature _____ Date: _____
 Copy given to member: _____ Date _____ Member initials _____
 _____ Office Associate initials