

# **CANDLEWOOD LAKE INFORMATION HANDBOOK**

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## **AUTOMOBILES**

All motorized vehicles must be operated only on the designated roads of Candlewood Subdivision. This includes snowmobiles, ATV's, golf carts, dirt bikes, mopeds, go-carts, gas or electric scooters.

### **SPEED LIMITS**

10 m.p.h.	Gate entrances and Unit 4
20 m.p.h.	All roads except Candlewood Drive and Candlewood Blvd.
25 m.p.h.	Candlewood Drive and Blvd

### **REGISTRATION**

\*Members must register of all vehicles. Vehicle registration will occur every other year, and any time you change or add vehicles, at the front gate. A \$10.00 bi-annual registration fee is charged.

\*Driver's license required from the member

\*Sticker to be placed on front windshield driver's side (lower left)

\*Members can obtain a vehicle registration sticker for guests. The member must be present with the guest to obtain the sticker, payment must be made by the member and a driver's license is required for registration.

\*Off Road-Motorcycles (dirt bikes), ATV's, Snowmobiles, Golf Carts are to be registered one time. A \$10 registration fee is charged. These vehicles must display the CWL plate as given at time of registration.

## **COLLECTION POLICY**

### **Improved lot:**

Step 1 – Send late notice on 1<sup>st</sup> for any unpaid accounts on the 30<sup>th</sup> of prior month (Net 30)

Step 2 – Day 45 Issue a letter of intent to shut off water and sewer (via mail) if not paid in full in next 10 days

Step 3 – Day 60 disconnect any accounts that have not been paid or made written payment arrangements

Step 4 – Day 90 send to Collections

### **Unimproved lot:**

Step 1 – Send Late Notice on 1<sup>st</sup> for any unpaid accounts on the 30<sup>th</sup> of prior month (Net 30)

Step 2 – Day 60 Send Final Notice

Step 3 – Day 90 Send to Collections

## **GATE CARDS & REMOTE OPENERS**

\*Gate cards and remote openers can be purchased at the Association Office for \$5 per gate card and \$25 per remote opener.

\*Members may purchase no more than seven (7) gate opening devices. This also applies to members owning multiple lots.

\*Possession of gate card does not authorize entry into CWL. All vehicles must still display valid sticker or guest pass issued by Security.

\*If gate opener is lost, notify the office to deactivate the gate card or remote opener.

## **GUEST PASSES**

To obtain guest passes, members call the front gate and provide their unit and lot number.

## **HOUSE CHECKS**

Procedure for house checks:

- A. Random house checks will be done approximately once per week by Security.
- B. There be no charge for house checks.
- C. House checks will be done with the understanding that there are two reasons this can only be done as a random service:
  1. Availability of time by Security
  2. Random checks serve as an element of surprise, rather than a routine check.
- D. Members will sign a risk and release form provided by Candlewood to release Candlewood Lake Association, Candlewood Security, Morrow County Sheriff's Department, County Commissioners, and all associated with Security of Candlewood Lake. This form must be signed to qualify for this service.

## **LAKE, BOATS, AND WATERSPORTS**

See Candlewood Lake Association Boating Regulation Brochure Revised November 2020

## **LODGES**

Members can rent the Harmon Lodge and RV Lodge. For additional information please see the Candlewood Lake website or contact the Association Office.

## **MAINTENANCE AND IMPROVEMENTS OF LOTS**

1. Owners shall keep the exteriors of all improvements on their lots in a good state of repair.
2. Due to health hazards, all tires must be stored inside and all barrels or open containers that retain water, must be stored inside.
3. Firewood must be stacked in a neat fashion, 6 inches off the ground.
4. Outside storage of any kind shall be kept to a minimum.
5. Owners shall keep their property mowed and free of unsightly weeds, vegetation, and long grass. Lawn length limit of ten inches for residential members and Unit 4 members with RVs on their lot (Board Policy 07.091.11).
6. Owners shall keep property free of all debris, trash, and rubbish, or alleviate any condition on their property that tends to distract from or diminish the aesthetic appearance of the community.
7. Mowing Charge-\$75 per occurrence

## **NEW MEMBER FEE**

The new member fee is \$600.00 to any member that has not owned property within the last 12 months at CWL.

## **PARKING POLICY**

The following types of vehicles may not be parked in the Candlewood Lake subdivision except in designated areas:

1. No dump truck, tractor trailer as a unit or separately, vehicles used in the hauling of freight, or any commercial vehicle. No truck larger than a class three (which has a gross vehicle weight rating (GVWR) ranging from 10,001 to 14,000 pounds). Examples of vehicles that are class three include the Dodge Ram 3500, Ford F-350, and the GMC Sierra 3500, both dual rear wheel and single rear wheel.
2. No buses, school buses, or vans used to transport passengers or students.
3. No more than one RV, one boat or boat trailer, and one noncommercial trailer with maximum cargo space length of 13 feet may be parked per lot or contiguous lots.
4. Up to two (2) boats may be parked on a member's property from October 1<sup>st</sup> through May 31<sup>st</sup>.
5. No storage of boats or boat trailers on empty lots without current CWL or Ohio registrations.
6. No storage of trucks, R.V.s, automobiles, or utility trailers on empty lots. Storage may be available at Maintenance Building.
7. All automobiles and trucks must be parked in the driveway.
8. No storage of boats or boat trailers on empty lots without current CWL or Ohio registrations.
9. No commercial equipment (trucks are defined in item 1) or livestock trailers.
10. If a contractor is going to be working on a home that they reside in at Candlewood Lake, and park a related commercial vehicle for such work, they must

notify the Association Office prior to beginning the work. The notification must include the start date and the projected finish date for this work. The contractor may then park any equipment being used for that job at the home they reside in for a period of not more than 30 days. If more time is needed, the matter may be appealed to the ECC Committee.

No permanent parking areas along the roadsides in Candlewood. Existing areas, as of the date of this policy, will be grandfathered. In addition, this policy prohibits permanent parking (longer than 48 hours) of any vehicle or trailer within ten feet of any road in Candlewood unless the vehicle or trailer is parked in a driveway. (Board Policy approved 12.136.12)

Anyone who is having a garage sale (Board approved only) is not permitted to restrict parking at the street during the garage sales. (Board policy 06.083.14)

### **POOL POLICY**

The Pool Facilities enhance the quality of life for all Candlewood Lake residents with regard to instructional, athletic, and leisure activities.

Pool rules exist to ensure the safe and proper operation of Pool Facilities.

**BABY POOL:** Parent or the responsible individual must always stay in baby pool area with child; swim diapers are required.

**CANCELLATIONS:** Will be determined by the Pool Manager.

**CONCESSION FOOD:** Concession food will be sold at the Main Lodge Pool. A Food Service Operation License must be obtained from the Morrow County Health Department and must be always displayed in the concession area. Only Snacks and Drinks will be sold at the RV pool which does not require a Food Service License.

**FEES:** All members must be in good standing with the CWL Association to use the pool. All members, associate members and relatives of the member will be admitted to pool at no charge if they are with a member. All non-relative guests will be charged \$3.00 per day.

**FOUL LANGUAGE:** A warning is given on the first offense of using foul language at the Main Lodge pool and the RV Lodge pool. A second offense would be in violation of CLO- 35 General Offense and the person/member will be fined under CLO-35. A third offense within 30 days of the first warning will result in a blatant offense fine and the person/member will be banned from the pool for 30 days.



**HOURS OF OPERATION:** The Main Lodge and RV pools will open and close on dates determined by the General Manager in consultation with the Pool Manager. During weekdays, the Lodge pool will be open daily from 12:00 Noon to 8:00 p.m. and the RV pool will be open Friday 4:00 p.m. to 8:00 p.m. The Lodge Pool and the RV Lodge Pool shall operate from 10 a.m. to 8 p.m. on Memorial Day, July 4, and Labor Day, as well as Saturday and Sunday. The General Manager must approve any exceptions. All operating hours subject to weather condition.

**INCLEMENT WEATHER:** In cases of thunder, lightning, and/or rain (rain which hampers visibility of the bottom of the pool), the swimmers are to clear the pool for approximately 20 minutes after the last clap of thunder or sight of lightning at the discretion of the Pool Manager/Asst Pool Manager. Until the weather improves, the pool will be closed temporarily, and the following will apply:

- o Staff will encourage patrons with transportation to leave the facility as soon as possible.
- o All patrons that do not have transportation (or have bikes) should remain inside the facilities (pool lobby area) away from doorways, showers, telephones, lavatory, and anything else that conducts electricity. • Members should call the pool's number if uncertain if the pool is open.

**LAP SWIMS:** The Main Lodge pool will be restricted to lap swimming on days and times as approved by the Pool Manager. The diving board will be closed during these times.

**LIFEGUARD AUTHORITY:** Lifeguards on duty are to enforce the pool rules and must notify the Pool Manager, or Manager on Duty, with any difficulty with rule enforcement. Lifeguards are the persons in charge, and have authority to ask anyone to leave who is not obeying the rules of Candlewood Lake or pool rules. Lifeguards are required to inform the Pool Manager on duty before asking a member to leave. Improper behavior, foul language and rule infractions are some of the reasons for being asked to leave.

**MANAGER ON DUTY:** Designated by the Pool Manager on a daily basis based on that day's staffing requirements.

**MEMBER POOL PARTIES:** the Pool Manager or General Manager must approve member pool parties.

**MINOR ACCOMPANIMENT:** a responsible person while at the pool must accompany children under the age of 13 years. A responsible person should be a parent, guardian, an adult, babysitter approved by the parent or guardian, or other person of a mature level to provide adequate supervision of the child. A parent of the minor(s) must sign a Pool Minor Accompaniment Agreement. The parent must designate in writing a person at least 13 years of age to accompany and be responsible for their child when the child is at the pool.

POOL PASSES: All adult members are required to show a valid photo ID which will be checked using the member eligibility list. All members must be in good standing with the CWL Association to use the pool. All members, associate members, children, and grandchildren living in the household of the member on a permanent basis will be admitted to the pool at no charge. All non-relative guests will be charged \$3.00 per day.

POOL RENTALS: The pool may be rented to members, only before or after regular hours. A rental agreement form must be picked up at the CWL office and returned within 36 hours before the stated date. The office will notify you when it has been approved.

POOL RULES: Will be posted at both pools in a visible area for all swimmers to read.

REST PERIODS- Also known as the 15-MINUTE RULE:

- On  $\frac{3}{4}$  hour from 12:00 Noon until 7:00pm every day that the pool is open (ie, 12:45pm, 7:45pm)
- The water will be calm with no splashing.
- No toys other than a flotation device will be allowed in the pool
- No jumping or diving into the pool will be allowed

RV POOL: RV Pool will be closed when the outside temperature is 70 degrees or lower and the weather forecast does not indicate a significant increase in temperature. A sign will be placed on the RV pool gate indicating that swimmers should access the Main Pool.

SEASON GUEST POOL PASS: Non-transferable, seasonal guest pool passes will be permitted at a charge of \$45.00 a season.

SWIM TEST FOR DEEP END: Anyone showing difficulty swimming will not be permitted in the deep end of the pool unless a swim test is passed. A lifeguard on duty will administer the swim test during rest period times only. If a swimmer fails the swim test, he/she must wait 24 hours before taking the test again. The use of floatation devices is not permitted in the deep end. No one is permitted to jump off the diving board into the arms of another person.

SWIM LESSONS: Swim lessons will be provided for members and their dependents at the discretion of the Pool Manager. Residents are Free. Grandchildren are \$25/session.

SWIMMING LESSON REGISTRATION: Registration for swimming lessons may be completed at the Harmon Lodge Pool.

WATER AEROBICS: Water Aerobics will be offered on days and times as approved by the Pool Manager.

Daily admission may be paid at the door and season passes are sold at the pool.

## ADMISSION TO THE POOL

\* All members must be in good standing with the CWL Association to use the pool. All members, associate members and relatives of the member will be admitted to pool at no charge if they are with a member. All non-relative guests will be charged \$3.00 per day. Children under three (3) years of age swim free.

## QUIET TIME

QUIET TIME IN CWL IS FROM 11pm until 8 am

## SECURITY

\*Front Gate Security: 419-947-3511 (7 days a week 7:00 am – 5:00 PM)

The following items are handled through the Front Gate: Car and Boat Registration, Daily Passes for Guests, and Motorized Vehicle ID.

After hours Security can be reached at 419-947-3511 and is available 24 hours a day.

\*Boat Patrol will be on the lake and will enforce all CWL and State Rules.

## SMOKING/VAPING

SMOKING OR VAPING ARE NOT ALLOWED IN ANY CWL COMMON AREAS

## SOLICITATION OF MEMBERS

Anyone wishing to solicit within Candlewood Lake must register at the Association Office 24 hours prior to the solicitation. Information required will be name, unit/lot, organization for which the person will be soliciting. This must be approved by the General Manager. If there is doubt the General Manager will consult with the Board President.

This policy is limited to non-profit charitable organizations. These would normally be Church and School related, as well as organizations such as United Way, Cancer Fund, and other such organizations.

## TRASH

\*CWL provides collection of normal household trash to all residential homes. The cost is built into your monthly assessment.

\*Undeveloped lots and Unit 4 will not be billed for trash service

\*Trash service, and its cost, will begin once a unit is tapped into the CWL water system.

\*Dumpsters are available for residents only; no contractor debris or materials allowed. Only normal household trash is allowed. Specifically, no hazardous chemicals, asbestos containing materials, furniture, bedding, mattresses, appliances, tire, or auto parts are allowed.

\*Any resident, guest, or contractor, whether doing work for a resident or not, found in violation of these rules is subject to a \$250 fine.

\*All trash cans are to be put on the edge of the road no sooner than the evening before pickup and remain no longer than 24 hours after pickup. First violation will be a warning and second violation will be a fine of \$5 per day until resolved.

### **Recycling**

Recycling bins are available at the Association Office Parking Area. Items that may be recycled are: plastics (bottles and jugs that have a top smaller than the bottom) glass (food jars and bottles), metal (food cans and empty aerosol cans), and cardboard, food boxes, office paper, junk mail, newspapers and magazines.

## **SAFETY AND SECURITY**

### **PURPOSE**

In order to protect the health, welfare and safety of persons as well as protect the property of Candlewood Lake Association, the property of its members, associate members and guests, the following ordinances are hereby established to regulate the activities of all persons while on the property of Candlewood Lake Association, on members private property, or on or using the lake and/or waterways of the Association.

### **SAFETY AND SECURITY**

The adoption of these ordinances simultaneously establishes Candlewood Safety and Security Committee which consist of at least six members, one of whom must be either the Chairman or Vice-Chairman of the committee and will preside at meetings.

Any person cited for violation of an ordinance will be directed to pay their fine at the Candlewood Lake Association Office. Any person fined will have the right of appeal to the Security Committee when written notice is given to the Candlewood Lake Association Office within 30 days from the violation date. If written notice is not received within 30 days of the violation date, the case is closed, and an appeal cannot be made – the fine will stand. (Reference P605.02 of the CWL Deed Restrictions)

If the property owner is unsatisfied with the appeal decision of the Security Committee, they can then appear before the Board of Trustees of the Association at the next scheduled Board meeting. The decision of the Board of Trustees will be final.

Fines that are levied on a member, associate member, or guest of a member will become an added assessment to the responsible member when not paid within 30 days of the violation date or the date the appeal process is completed by CWL. Non-payment of the fine will result in the suspension of membership privileges as defined in Candlewood Lake Deed Restriction P606.

## **CANDLEWOOD LAKE ORDINANCES (CLO) PENALTIES**

***Blatant disregard for these or any Candlewood Lake rules, deed restrictions and policies will result in doubling of the fines for third offense within 30 days. Per Board Policy 04.188.10***

**12-204-05** All appeals go to the Security Committee prior to going to the Board.

**CLO-1 Trespassing CWL Property** (Board Policy 10.165.05)

No person being a non-member, non-associate member or non-guest shall trespass on property or grounds of Candlewood Lake Association, Inc.

**PENALTY**

1st Offense: The person or persons found violating this ordinance will be advised that they are trespassing on private property and will be escorted to the nearest gate. In the event they refuse to leave, the matter will be referred to the Morrow County Sheriff's Department for further action by that agency.

**CLO-2 Posted No Trespassing CWL Property** (Board Policy 02.016.18)

No member, associate member or guest shall trespass on posted "NO TRESPASSING" property of Candlewood Lake Association, Inc.

**PENALTY**

The member, associate member or guest will be advised of the violation and asked to leave the posted area. Refusal by the individual(s) to do so will result in a \$50.00 violation citation for the first offense and double the fine on the second and subsequent offenses.

(Board Policy 02.016.18)

**CLO-3 Trespassing Member's Property** (Board Policy 02.017.18)

No member, associate member or guest shall trespass on private property of a member of Candlewood Lake Association. The violation complaint must be filed by the member whose property has been violated.

**PENALTY**

The member, associate member or guest will be advised of the violation and asked to leave the posted area. Refusal by the individual(s) to do so will result in a \$50.00 violation citation for the first offense and double the fine on the second and subsequent offenses.

(Board Policy 02.017.18)

**CLO-4 Use of CWL Buildings** (Board Policy 02.018.18)

No member, associate member or guest shall enter or use any buildings or facilities of Candlewood Lake Association without proper authorization.

**PENALTY**

The member, associate member or guest will be advised of the violation and asked to leave CWL Buildings – Main Lodge on a violation citation consistent with the rental agreement. If a non-member uses the lower level, they will be fined \$50.00 for the first offense and double the fines for the second and subsequent offenses.

**CLO-5 Use of Member Residence**

(Board Policy 10.163.05)

No member, associate member or guest shall enter or use another member residence or buildings without proper authorization.

**PENALTY**

Each Offense: The violation will be referred immediately to the Morrow County Sheriff's Department for further action by that agency. The Board of Trustees may take further action if deemed appropriate by that Board.

**CLO-6 Use of CWL Equipment**

(Amended Board Policy 07.122.07)

(Board Policy 02.019.18)

No member, associate member or guest shall use or utilize any boats, vehicles or other equipment that is the property of Candlewood Lake Association without proper authorization. Refusal by an individual to comply will be considered a blatant offense and will result in a citation, loss of privileges, and/or turned over to the Morrow County Sheriff's Department.

**PENALTY**

1st Offense: The individual(s) will be advised of the violation and will be directed to cease unauthorized use immediately. Refusal by the individual(s) to comply will result in the violation citation of \$100.00 for unauthorized use of equipment and double the fines for the second and subsequent offenses.  
(Board approval 02.019.18)

**CLO-7 Use of Member Equipment**

(Board Policy 10.160.05)

No member, associate member or guest shall use or utilize any boats, vehicles or other equipment that is the property of another member without proper authorization. The violation complaint must be filed by the member whose property has been violated.

**PENALTY**

Each Offense: The violation will be referred immediately to the Morrow County Sheriff's Department for further action by that agency. The Board of Trustees of the Association may take further action if deemed appropriate by that Board.

**CLO-8 Destroy, Deface, Litter CWL Property**

(Board Policy 02.020.18)

No member, associate member or guest shall destroy, deface, or litter property of Candlewood Lake Association.

**PENALTY**

The individual(s) will receive violation citations where a fine of \$100.00 plus the cost of repair/replacement on a violation citation of destroying, defacing and/or littering CWL property and double the fines for second and subsequent offenses.  
(Board Policy 02.020.18)

**CLO-9 Destroy, Deface, Litter Member Property** (Board Policy 02.021.18)

No member, associate member or guest shall destroy, deface, or litter property of a member of the Association. The violation complaint must be filed by the member whose property has been violated.

**PENALTY**

The individual(s) will receive violation citations where a fine of \$100.00 plus the cost of repair/replacement on a violation citation of destroying, defacing and/or littering member's property and double the fines for second and subsequent offenses.

**CLO-10 Speeding-Vehicles** (Board Policy 02.022.18)

No member, associate member, or guest when they are the operator of any vehicle whether designed for road use or off-road use, wheeled or track laying shall exceed the adopted and recognized speed limits of any of Candlewood Lake Association roads, streets, or cul-de-sacs.

**PENALTY**

1st Offense: The individual will receive a warning or violation at the option of the officer. If a violation is issued, there will be a \$50.00 base price, and a \$5.00 fee per mile for each mile over the speed limit and the second and subsequent offenses will be doubled covering a 24-month period.

**CLO-11 Reckless or Unsafe Operation of Vehicle** (Board Policy 04.032.18)

No one shall operate any vehicle in a reckless or unsafe manner within the boundaries of Candlewood Lake.

This is to include, but not limited to failure to stop for a traffic control device or failure to yield right-of-way. No passing is permitted anywhere inside of Candlewood Lake unless the lead vehicle pulls to the side to allow the following vehicle to safely pass.

**PENALTY**

1st Offense: The individuals will receive a violation citation where a fine of 50.00 will be levied.

2nd Offense: On subsequent offenses, within a 24-month period, the individual will be levied a fine double the amount of the previous violation.

Subsequent Offense: The individual will receive a violation citation and be directed to appear before the Board of Trustees of the Association where final determination will be made.

**CLO-12 Off Road Vehicle Use** (Board Policy 04.033.18)

No member, associate member or guest will operate any vehicle whether designed for road use or off-road use, wheeled or tracklaying in violation of adopted and recognized regulations of Candlewood Lake Association which prohibit such use under certain weather/terrain conditions and/or in specified areas or locations of Association property or member's private property.

PENALTY

\$100.00 fine for the first offense and double the fine on the second and subsequent offenses, within a 24-month period. An offense can be multiple violations within one occurrence of off-road operation. This will include restitution (in addition to the fine) for any damage done.

**CLO-13 Registration – Vehicle**

(Board Policy 04.034.18)

Failure of a member or associate member to have a current/valid registration of Candlewood Lake Association for ALL vehicles owned and being used on Candlewood Lake Association property or member's private property.

PENALTY

The individual will be advised of the violation and directed to obtain the proper registration within a 24-hour period. Refusal of the individual to comply will result in a violation citation and the member will receive a \$25.00 fine for the citation and the fine will double on subsequent offenses. (Board Policy 04.034.18)

**CLO-14 Guests and Guests' Vehicles**

(Board Policy 04.035.18)

Failure of a member or associate member to follow the adopted regulations of Candlewood Lake Association in identifying guest and all type of guest vehicles being used on Association property or members private property.

PENALTY

The individual will be advised of the violation and directed to obtain the proper guest registration within a 24-hour period. Refusal of the individual to comply will result in a violation citation and the host/member will receive a \$25.00 fine for the citation and the fine will double on subsequent offenses.

**CLO-15 Operating a Boat**

No member or associate member shall operate any boat or other type water vehicle, to include any device being propelled by or pulled behind the boat or other type water vehicle, in a reckless or unsafe manner; a member or associate member found doing so will be ordered to cease operating the boat or watercraft in such manner immediately. The individual may receive a violation citation with a fine of \$50.00 and lose the privilege of operating their boat on Candlewood Lake or a warning will be issued. If a subsequent offense occurs within 12 months of the previous offense or warning, the individual will receive a violation citation and be levied a fine of \$100.00 for a 2<sup>nd</sup> offense, doubling for each subsequent offense. For 3 or more violations in a 12-month period, the individual will forfeit the CWL registration and lose the privilege of operating a boat or watercraft on Candlewood Lake for a period of 12 months from the date of the 3<sup>rd</sup> or subsequent violation. Board Policy 05.049.18

**CLO-15(1) No Wake Zones on Lake**

No member or associate member shall disregard properly marked lanes and areas of use in the lake and waterways by conducting high speed sport boating and/or water skiing in the low speed, no wake or beach areas. The individual will be ordered to cease operating the boat or watercraft in such manner immediately. (Refer to CLO 15 for violations and



penalties). Board approved 05.050.18

**CLO-15(2) Speed – Boats**

No member or associate member shall exceed boating speed limits as adopted in BOTH the high-speed sport boating and/or water-skiing lanes and areas AND the low speed, no wake or beach lanes and areas. The individual will be ordered to cease operating the boat or watercraft in such manner immediately. (Refer to CLO 15 for violations and penalties). Board approved 05.051.18

**CLO-15(3) Boating Times**

No member or associate member shall operate their boat(s) and/or other watercraft for the purpose of water skiing or high-speed sport boating during other than those times as established by regulations for “Time of Day” and “Day of Week” for such use. The individual will be ordered to cease operating the boat or watercraft in such manner immediately. (Refer to CLO 15 for violations and penalties). Board approved 05.052.18

**CLO-15(4) Boat Safety Equipment**

No member or associate member will operate a boat or other type watercraft with less than an adequate supply, for occupants and users, of proper safety equipment, i.e., life preservers, floatation pillows, horn, etc., as well as proper lights when operating during hours of darkness.

The individual will be ordered to cease operating the boat or watercraft in such manner immediately. (Refer to CLO 15 for violations and penalties). Board approved 05.053.18

**CLO-15(5) Human-Powered Watercraft**

All human-powered watercraft shall be restricted to operate only in no wake zones on weekend and holidays during high-speed boating hours.

(Refer to CLO 15 for violations and penalties). Board approved 05.057.18

**CLO-15(6) Skiers, Towable Devices**

Board approved 04.066.19

No more than two skiers, two towable devices with one person each or one towable device with up to three persons are permitted at any time. On the following three holidays, no more than one person shall be towed as a skier or in a single towable device at any time: Memorial Day, July 4<sup>th</sup> and Labor Day. When one of these holidays fall on Friday, Saturday, Sunday, or Monday no more than one person shall be towed as a skier or in a single towable device at any time on the holiday and that Saturday or Sunday. No child under five years of age shall ride in towable devices without an adult. An adult and a child 8 years and younger is always considered one person. When an adult and child 8 years or younger are considered one person, no other skiers, towable devices, or persons are permitted behind the same boat the same time.

## **CLO-16 Registration of Boats**

(Board Policy 05.054.18; registration requirement amended 12.263.10)

### **CLO-16.1**

A member or associate member must have a current/valid Candlewood Lake Association and State Registration for all motorized boats and a Candlewood Lake Registration on all non-motorized watercraft being used on the lake/or water waves of the Association. Any other watercraft parked on Candlewood Lake Association or private property must also have a current/valid Candlewood Lake Association registration.

### **CLO-16.2 Ohio's Mandatory Education Law:**

ORC 1547.05 states that no person born on or after January 1, 1982, shall operate a power craft powered by more than 10 horsepower unless the operator has received a certificate for successful completion of either a boating course approved by the National Association of State Boating Law Administrators (NASBLA) or a proficiency examination approved by the Ohio Division of Watercraft. Candlewood requires that any person who operates a power craft powered by more than 10 horsepower must be able to prove they were born prior to January 1, 1982 or they must show proof of passing either a boating course approved by the National Association of State Boating Law Administrators (NASBLA) or a proficiency examination approved by the Ohio Division of Watercraft. The operator of the boat must show this proof within 48 hours of being asked to do so by any member of the Candlewood Lake Security or appropriate administrative staff and will not be able to operate a boat on Candlewood Lake until they show the above-mentioned proof.

### **PENALTY**

1st Offense: The individual will be advised of the violation and directed to leave the lake immediately, and to obtain proper registration.

2nd Offense: The individual may receive a violation citation where a minimum fine of \$25.00 to a maximum of \$50.00 may be levied for each citation. A warning may be issued at the Officer's discretion. (Board Policy 08.104.07)

Subsequent Offenses: They are to be left up to the General Manager or the Director of Security, as to whether or not to double the fines. (Board Policy 09-123-07)

## **CLO-17 Hunting or Shooting in CWL**

(Board Policy 12.120.19)

No member, associate member, or non-member shall hunt or shoot at any time on Candlewood Property.

### **PENALTY**

1st Offense: Morrow County Game Warden will be called.

Subsequent Offenses: Will be referred to Morrow County Sheriff's Department, Morrow County Game Warden.

**CLO-18 Parking**

(Board Policy 06.067.18)

No person being non-member, member, guest, or other person shall park a vehicle, boat trailer or any other equipment on the roadway or any part of the traveled portion of said road within Candlewood Lake.

Additionally, no parking is permitted so as to create a traffic hazard.

Additionally, no parking is permitted in front of any private driveway so as to prevent access thereto.

No permanent parking areas along the roadsides in Candlewood. Existing areas, as of the date of this policy, will be grandfathered. In addition, this policy prohibits permanent parking (longer than 48 hours) of any vehicle or trailer within ten feet of any road in Candlewood unless the vehicle or trailer is parked in a driveway. (Board Policy approved 12.136.12)

**PENALTY**

1st Offense: Warning issued and requested to move offending vehicle

2nd Offense: The owner of said vehicle or person parking the vehicle will receive a violation citation where a fine of \$25.00 will be imposed.

Subsequent Offense: The fine will be doubled for each subsequent offense.

**CLO-19 Firearms & Shooting in CWL**

(Board Policy 12.120.19)

No person being member, associate member, guest, non-member, or other person shall: fire any weapon, gun rifle, shotgun, revolver, starters pistol, firearm, or anything that discharges a projectile which could cause damage or injury, whether loaded with blanks or regular ammunition, on Candlewood Lake Association property, member's private property or any other place within the boundaries of Candlewood Lake. In the event of excessive nuisance or sick/injured wildlife, the General Manager shall appoint the Security Team or designee with such events which may include, but will not be limited to, shooting, removing or eliminating such risks.

**PENALTY** (Intentional Hunting of Wildlife)

1st Offense: The individual(s) or property owner responsible will receive a violation citation with a fine of \$250.00. Morrow County Game Warden and Morrow County Sheriff's Office will be called.

Subsequent Offenses: The individual(s) responsible or property owner will receive a violation citation of (\$500.00. Morrow County Game Warden and the Morrow County Sheriff's Office will be called.

**PENALTY** (Firearms or Shooting)

1st Offense: The individual(s) or property owner responsible will receive a violation citation of \$250.00 and the Morrow County Sheriff's Office will be called.

Subsequent Offenses: The individual(s) or property owner responsible will

receive a violation citation of \$500.00 and the Morrow County Sheriff's Office will be called.

**CLO-20 Attack of a CWL Employee**

(Board Policy 06.069.18)

No member, associate member or guest shall physically attack an employee of Candlewood Lake Association while said employee is on duty or while on Candlewood property. This matter will be referred to the Morrow County Sheriff in addition to fines.

**PENALTY**

1st Offense: The individual will receive a violation citation where a fine of a minimum of \$1,000.00 will be levied.

Subsequent Offenses: The fine for each subsequent offense will be doubled.

**CLO-21 Curfew**

(Board Policy 06.070.18)

No children of voting members, associate members, member guests or non-members shall be out on the common property of Candlewood Lake after stated curfew hours. Exceptions are events chaperoned by adult (over 21) Candlewood Lake members or by parents or guardians or when in the company of adult Candlewood Lake members or parent or guardians.

Curfew for children under age 17 is 10:00 PM, Sunday thru Thursday and Midnight Friday and Saturday.

**PENALTY:**

1st Offense: Security will notify parents or guardians to come and retrieve child(ren). A written warning will be issued.

2nd Offense: Security will return child(ren) to parents or guardians or responsible member. A \$25.00 violation per child will be written.

Subsequent Offenses: The responsible member will be directed to appear before the Board of Trustees where final determination will be made.

Children of non-members who are not guests, who trespass on Candlewood Lake property will be turned over to the Sheriff for prosecution of trespassing.

**CLO-22 Gate Arms**

(Board Policy 06.071.18 updated 10.2020)

No person being a member, non-member, guest, or other person shall lift any gate arm. Nor shall they break a gate or gate arm.

**PENALTY: In addition to the cost of gate repairs:**

1st Offense: The individual(s) will receive a violation citation where a fine of \$250.00 plus the cost of gate repairs may be levied for each citation. If circumstances warrant, the matter may be referred to the Morrow County Sheriff's Department for further action by that agency.

Subsequent Offenses: The fine will be doubled for subsequent offenses.

**CLO-23 Unit & Lot Number Signs** (effective June 1, 2006) (Board Policy 06.072.18)

All Lakefront lots having a dwelling and /or dock must display a reflective background unit and lot number sign on the roadside and the lakeside. All other properties having a dwelling must have a unit and lot number sign displayed on the roadside. Sign must conform to the standard of the signs that will be available at the Candlewood Lake office.

**Penalty**

1<sup>st</sup> Offense: The individual will receive a violation citation where a \$25.00 fine may be levied.

2<sup>nd</sup> Offense: The individual will receive a violation citation where a \$50.00 fine may be levied.

Subsequent offenses: The individual will receive a violation citation. The fine will be doubled.

**CLO-24 Disorderly Conduct**

(Board Policy 06.073.18)

No member, guest or other person shall behave in a non-peaceable manner as defined in the legal definition of disorderly conduct. (See below)

**PENALTY:**

1<sup>st</sup> Offense: The individual will receive a violation citation where a fine of a \$100.00 may be levied. If circumstances warrant the Morrow County Sheriff's Department will be contacted for further action by that agency.

Subsequent Offenses: The fine will be doubled, and this matter will be referred to the Morrow County Sheriff's Office.

**Disorderly Conduct:**

A. Recklessly cause inconvenience, annoyance, or alarm to another by doing any of the following:

1. Engaging
  - a. In fighting
  - b. In threatening harm to persons or property
  - c. In violent or turbulent behavior
2. Making unreasonable noise or making an offensively coarse utterance, gesture, or display, or communicating, unwanted and grossly abusive language to any person
3. Insulting, taunting, challenging another
  - a. Under circumstances in which such conduct is likely to provoke a violent response.
4. Hindering, or preventing, the movement of persons
  - a. On a public street, road, highway, or right of way, or to, from, within, or upon public or private property
  - b. So as to interfere with the rights of others.
  - c. By an act which serves no lawful and reasonable purpose of the offender
5. Creating a condition which
  - a. Is physically offensive to persons or
  - b. Represents a risk of physical harm to persons or property,
  - c. By any act which serves no lawful and reasonable purpose of the

offender.

- B. 1. While voluntarily intoxicated
  - a. In a public place
  - b. In the presence of 2 or more persons
- 2. Engage in conduct
  - a. Likely to be offensive or
  - b. Cause inconvenience, annoyance, or alarm to persons of ordinary sensibilities
- 3. Which conduct the offender should know, if he were not intoxicated, is likely to have such effect on others.
- 4. While voluntarily intoxicated:
  - a. Engage in conduct, Create a condition which represents:
    - a. A risk of physical harm to himself or another
    - b. Or to the property of another (O.R.C. 2917.11)

**CLO-25 PET CONTROL**

(Board Approved 06.074.18)

All pets shall not be permitted to become a nuisance, vicious or menacing. All pets shall be on a leash or under the direct control of the owner when on CWL roads or common areas.

**PETS BECOMING A NUISANCE:**

Nuisance is defined as barking, running loose or being an annoyance to others.

**PENALTY:**

1st Offense: Will receive a warning citation.

2nd Offense: \$25.00 fine, violation citation will be levied.

Subsequent Offenses: The fine will be doubled for each subsequent offense and the individual(s) will be directed to appear before the Security Committee for final determination.

**PETS BECOMING VICIOUS:** Is defined as biting or physically attacking.

**PENALTY:**

1<sup>st</sup> Offense: \$ 100.00 fine will be levied, and a violation citation issued.

2<sup>nd</sup> Offense: \$ 150.00 fine will be levied, and a violation citation issued.

3<sup>rd</sup> Offense: \$ 200.00 fine will be issued, and a violation citation issued

Subsequent Offenses: For any occurrences after the 3<sup>rd</sup> offense, there will be a \$2,000.00 fine issued to the property owner, or owner permanently removes the animal in question from Candlewood Lake. (Board Policy 08.103.16)

## **DANGEROUS AND VICIOUS DOGS**

“Dangerous dog” and “Vicious dog” means the same as defined in Section 955.11 of the Ohio Revised Code.

No owner of a dangerous or vicious dog shall fail to do either of the following.

(1) While that dog is on the premises of the owner, keeper, or harborer, securely confine it at all times in a locked pen that has a top, locked fenced yard, or other locked enclosure that has a top, except that a dangerous dog may, in the alternative, be tied with a leash or tether so that the dog is adequately restrained.

(2) While the dog is off the premises of the owner, keeper or harborer, keep the dog on a chain link leash or tether that is not more than 6 feet in length and do at least one of the following:

- (a) Keep that dog in a locked pen that has a top, locked fenced yard, or other locked enclosure that has a top; or
- (b) Have a leash or tether controlled by a person who is of suitable age and discretion and securely attach, tie, or affix the leash or tether to the ground or a stationary object or fixture so that the dog is adequately restrained and station such a person in close enough proximity to the dog so as to prevent it from causing injury to any person; or
- (c) Muzzle the dog.

No owner of a vicious or dangerous dog shall fail to obtain liability insurance with an insurer authorized to write liability insurance in this state providing coverage in each occurrence, subject to a limit, exclusive of interest and cost, of not less than \$100,000 because of damage or bodily injury to, or death of, a person caused by a dangerous or vicious dog.

## **PETS THAT ARE MENACING**

Menacing is defined as a dog causing any person being chased or approaching to reasonably believe that the dog will cause physical injury to that person.

## **PENALTY**

1<sup>ST</sup> Offense: \$50.00 fine, violation citation will be issued.

2<sup>nd</sup> Offense: \$75.00 fine, violation citation will be issued.

3<sup>rd</sup> Offense \$100.00 fine, violation citation will be issued

Subsequent Offense: In addition to a \$100.00 fine, the individual (s) will be directed to appear before the Security Committee.

**CLO-26 Attack of a Committee Member**

(Board Policy 06.075.18)

No member, associate member, guest, or other person shall physically attack a volunteer committee member while that member is on actual committee business to carry out the bylaws, deed restrictions and/or board policy.

**PENALTY:**

1st Offense: The individual will receive a violation citation where a fine of a minimum of \$1,000.00 will be levied.

Subsequent Offenses: The individual(s) will be directed to appear before the Board of Trustees where final determination will be made. In addition, the matter will be referred to the Morrow County Sheriff.

**CLO-27 Protection for Committee Member**

(Board Policy 07.090.18)

No member, associate member, guest, or other person shall recklessly cause inconvenience, annoyance, or alarm to a volunteer committee member while regarding committee business to carry out the bylaws, deed restrictions and board policy. The elements of this policy are:

Any person causing inconvenience, annoyance, or alarm to such committee member by doing the following:

1. Using abusive language such as cursing, swearing, profanity and profane language.
2. Engaging in threatening harm to this person or their property.
3. Hindering or preventing the movement of this person on any property or green area if this person is on official Candlewood Committee business.

**PENALTY:**

1st Offense: The individual will receive a fine of a minimum of \$100.00.

**CLO- 28 Closed Lake Policy**

(Board Policy 07.091.18)

- a) When conditions on the lake, are dangerous and warrant closing the lake, a three (3) foot by five (5) foot solid orange flag will be displayed at the North Dock, South Dock and Main Lodge.
- b) This decision will be made by the Security staff in consultation with the Security Supervisor, General Manager, or an officer of the Board of Trustees.
- c) This policy pertains to recreational boating. Emergency rescue boats, the Security boat, if on the lake for safety, Security or emergency reasons or boats specifically authorized by those named in section (b) are exempt from this policy.
- d) Any person violating the closed-lake signal or the verbal orders of Security, General Manager or an officer of the Board of Trustees are in violation of the policy.

**PENALTY:**

1st Offense: The individual will receive a fine of \$100.00



Subsequent Offenses: Will result in doubled fines.

**CLO - 29 DOCK STICKER**

(Board Polity 07.092.18)

1. A dock sticker will be issued to each property owner who rents a dock. A new sticker will be issued each year when the dock is rented.
2. There is no charge for the dock sticker.
3. The sticker will be placed beside and within three inches of the Candlewood boat registration sticker and be placed on the right side of the boat.
4. Boats docked at the Candlewood dock without a dock sticker, in violation of this policy, will be issued a violation citation with fine as follows.

**PENALTY:**

1st Offense: Warning

2nd Offense: A \$100.00 fine.

3rd Offense: Double the fine and loss of lake privileges for the remainder of the year in which this violation occurs.

**CLO - 30 GENERAL OFFENSE**

Whoever shall engage in conduct that violates the Bylaws, Deed Restrictions or Board Policy shall be considered an offender even though there is not another CLO that specifically covers the violation. The fine for violation is \$100.00.

**CLO - 31 NOISE / NUISANCE**

The following policy for noise/nuisance in Candlewood Lake will be in effect until revised, revoked, or amended by action of the Board of Trustees.

The Candlewood Lake Board of Trustees, through careful consideration, believes that the noises which are clearly excessive, unnecessary, and/or obnoxious disturb the public desire for a peaceful community. This out-weighs an individual's rights to make noise that it disturbs the peace and general well-being of the Community, is a serious problem and is injurious to the public health, safety, and welfare and constitutes a public nuisance.

Members and/or members' guests should always be considerate of others regarding loud and/or annoying noises. Complaints filed by other members will be investigated by Candlewood Security. The complainant shall give their name, unit and lot number, and nature of the complaint. If the Security personnel finds the complaint is justified, he or she will issue a warning or a citation and make a record of the incident.

**PENALTY:**

- a. 1<sup>st</sup> Offense– Warning
- b. 2<sup>nd</sup> Offense- \$ 25.00 fine
- c. 3<sup>rd</sup> Offense- \$ 50.00 fine
- d. Subsequent Offenses- A complaint will be filed in the County Court by the Chief of Security and/or the General Manager under the Ohio Revised Code.

You may obtain a list of the violations covered under this CLO, from the Association Office or the Front Gate Security Office.

**CLO - 32 NON-STATE LICENSED MOTORIZED VEHICLES**

**“NSLMV” = Non-State Licensed Motorized Vehicle\***  
(Board Policy – **Effective July 1, 2017 Board Policy 04.040.17**)  
(other than an automobile, trucks or motorcycles)

1. Operators of any NSLMV in Candlewood Lake must possess a valid driver’s license.
2. Every passenger of a NSLMV must have a safe location to sit and be seated when moving except stand-up scooters that have no seat.
3. All NSLMV’s must be registered every two years at a cost of \$5.00. \*\*
4. Only members “In Good Standing” will be permitted to register NSLMV’s.
5. Registered NSLMV’s will be issued an identification plate to be displayed on the rear of the vehicle.
6. When registering NSLMV’s residents of CWL must provide proof or declaration of ownership.
7. Travel on privately owned and Candlewood owned property is prohibited.
8. Travel on the dam and grassy area near the dam is prohibited.
9. All NSLMV’s must have at least one white headlamp and one red taillight to operate during non-daylight hours.
10. Operators under the age of 17 must wear a helmet and eye protection on NSLMV’s that have a straddle seat or stand-up scooters.
11. NSLMV’s with a driver’s seat that has less than 15 inches ground clearance must be equipped with a 6-foot flag.
12. Violations of the previous policies will result in the following fines:

- 1<sup>st</sup> offense: Warning
- 2<sup>nd</sup> offense: \$100.00 fine
- 3<sup>rd</sup> offense: Confiscate the NSLMV vehicle license plate and double the fine for each for a period of 12 months and to double the fine for each subsequent violation.  
(Revised Board Policy 08.071.17)

\*Refers to vehicles that are not licensed by the state of Ohio.  
\*\*Registrations to be completed by June 30 of every odd numbered year.

**CLO - 33 Open Fires**

Any burning of combustible material, building material and vegetation are prohibited in Candlewood Lake within 1,000 feet of an occupied structure. Traditional campfires for recreational use are exempt.

- 1<sup>st</sup> offense: \$50.00 fine
- 2<sup>nd</sup> offense: \$100.00
- 3<sup>rd</sup> offense: Subsequent fines will be doubled.