

HOUSE BUILDING PERMIT

Permit Fee \$3,000.00

Damage Retainer \$5,000.00

Approval by the ECC:

The ECC or designated authority shall approve or disapprove all proposed plans within thirty (30) days after receipt by the Candlewood Lake Office of all necessary documents and fees.

Plans and construction documents submitted for review and found to be incomplete and/or to contain violations of the building code will not be approved. As a result, a request will be issued for the construction documents to be revised and resubmitted. (If information is requested for inadequate plan submission the plans will be reviewed within (30) days after the revised plans or information requested has been received.)

BCH-3.4.8 Drawings shall be submitted on minimum 11"x17" size paper, smaller sizes will be rejected by the plan reviewer. Text smaller than 1/8" high will be rejected as too small by the reviewer. Site plan minimum 1" = 20. Wall section and details shall be minimum 1/4" = 1', other drawings, plans; elevation, etc. shall be minimum 1/8" = 1.

Refer to the Candlewood Lake Association Environmental Control Committee (ECC) Handbook for specific building codes.

The following inspections will be performed:

- Plan Review
- Verify erosion control in place
- Pre-build meeting
- Footer
- Foundation
- Slab /Radon
- Rough gas
- Rough HVAC
- Rough framing/fireplace
- Insulation
- Final HVAC
- Final occupancy
- A certificate of completion/compliance with all applicable codes shall be completed by a licensed electrical and plumbing contractor and signed by the homeowner, builder and contractor prior to Occupancy.

Items needed to be submitted with this permit, permit fee, and damage retainer:

- Site plan: Site plans shall be prepared by and bear the seal of a registered surveyor. (See site plan requirements)
- House Plans (See building plan requirements)
- Engineer stamped/approved truss layout and design BCH-304.10.7
- Survey (within one year of this permit)
- Color Samples – BCH 209 ECC requires that color/material samples be submitted for Siding, roof, trim, gutters, soffit, fascia, shutters, and all exterior surfaces before a building permit will be granted.
- Certificate of liability insurance for all builders (general contractors)

Water tap in fee: \$3,600; Sewer tap-in fee: \$12,600

Vendors or installers of factory-built units (prefabricated) shall post a \$10,000.00 performance bond naming the Candlewood Lake Association and the purchaser as beneficiaries. Said bond will be released upon the completion of construction and the issuance of the occupancy permit.

Members, or their designated representative, for non-prefabricated homes will be required to post a \$5,000.00 damage retainer (prior to permit issuance) for any damages to Candlewood Lake properties during construction of said property. Retainer will be released after Occupancy has been issued and any damages have been assessed.

By signing below, you realize that you must adhere to the rules listed above and all rules set forth in the Candlewood, ECC Building Codes and Permit Handbook.

_____	_____
Property Owners Name (print)	Property Owner Signature
_____	_____
Phone	email
_____	_____
Unit and Lot	Date Submitted

Phone Number	

Amount Paid: _____ Received By: _____
 Date: _____

Items required by ECC:

- Plat Map
- House plans (2 copies) Engineered truss plan/design
- Liability insurance for all builders
- Survey (within one year of this permit)
- Color Samples – roof, sidings, trim, gutters, soffit, fascia, shutters, and all exterior surfaces

Approved By:

ECC Members Signature: signatures required on the Building Permit form (legal size form)

_____ Date: _____

_____ Date: _____

Inspector's Signature _____ Date: _____

Copy given to member: _____ Date _____ Member initials _____
 _____ Office Associate initials _____