

ROOM ADDITION PERMIT

Fee – See Approved Schedule

Approval by the ECC (pg. 1):

The ECC or designated authority shall approve or disapprove all proposed improvements within thirty (30) days after receipt by the Candlewood Office of all necessary documents and fees.

Same guidelines for building a house apply to room additions. Refer to the Candlewood Lake Association Environmental Control Committee (ECC) Handbook for specific building codes. All Contractors must follow OSHA guidelines for Construction regulations.

The following inspections will be performed:

- Plan Review (including survey placing structure on lot(s))
- Footer
- Foundation
- Framing (may be included in Final inspection)
- Electrical –(may be included in Final inspection)
- Plumbing
- Insulation
- Drywall
- Roofing
- Final

See back of permit for listing of items required to be submitted with permit & fees.

This permit expires six (6) months from date of approval. See ECC 105.1 for further information.

By signing below you realize that you must adhere to the rules listed above and all rules set forth in the Candlewood, ECC Building Codes and Permit Handbook.

Property Owners Name (print)

Property Owner Signature

Unit and Lot

Date Submitted

Phone Number

Contractor signature

For Office Use	
Permit Fee Paid By: _____	
Amount \$ _____	Date Received _____ Payment Type _____
Received By: _____	(CWL Office Staff)
Refund Given: Date _____	Amount _____ 6220-100

Items to be submitted with permit and fees.

- Survey (within one year of this permit)
- Room addition drawing (2 copies; must show plumbing and electric)
- Proof of liability insurance for all builders; unless homeowner is own builder.
- Color Samples – roof, sidings, trim, gutters, soffit, fascia, shutters, and all exterior surfaces (if roof is metal, please show SRI value)
- Culvert drawing, if needed.
- A drawing showing any necessary tree removal within 10 foot of addition's perimeter. If removing trees beyond 10 ft. of perimeter, an additional permit will be required.

Approved By:

ECC Members Signature: signatures required on the Building Permit form (legal size form)

_____ Date: _____

_____ Date: _____

Inspector's Signature _____ Date: _____

Copy given to member: _____ Date _____ Member initials _____
 _____ Office Associate initials _____

Inspections required	Date Inspected	Inspected by:	Pass or Fail
Preliminary Review			
Footer			
Foundation			
Framing			
Electrical			
Plumbing			
Insulation			
Drywall			
Roofing(color only)			
Final			

Occupancy permit dated: _____ by _____ (Inspector)